## Make A Report

The Chester Police Department allows for certain types of <u>non-</u> <u>emergency</u> incidents to be reported by online. If it is an <u>emergency</u>, please call 911!



In order to file a report online, you must agree to the following terms and conditions:

- Filing a false report is a crime. Any report found to be false WILL result in CRIMINAL prosecution.
- Chester Police Department reserves the right to disregard any reports that fail to meet these terms, at its discretion, without giving notice of any kind.
- You must allow at least (10) business days for your official report can be requested.
- Until you receive your case number, your report has NOT been officially received.

Check the lists below to see if your report can be reported online.

## List of Incidents:

- Larceny, Under \$2000.00 (Can not be from a motor vehicle.)
- Shoplifting No Suspect Present
- Obscene/Threatening phone calls
- Vandalism Under \$1000.00 in damages
- Burglary Hotel/Motel room when the victim is calling from out-of-State.
- Breach of Trust Under \$1000.00

- Stolen license plates
- Larceny: Monetary Value less than \$5,000 (including: theft from an auto where victim is calling from another city/state.
- Shoplifting No suspect present
- Obscene/Threatening Telephone calls or internet messages
- Vandalism under \$2000 in damages
- Burglary motel/hotel room where a victim is calling from another city/state
- Fraud or Breach of Trust where the loss is less than \$5000.00
- Lost Property
- A follow-up report: where additional information needs to be added to the original report
- Trespassing where a suspect is not currently on scene
- Reports made for Insurance purposes only
- Reports civil in nature. Ex: Property Disputes & Evictions
- Domestic Reports where the complainant states specifically that the report is being made for documentation only.
- Crime tips, narcotics activity, or suspect locations

## Your report must also meet these conditions:

- The crime MUST have taken place in the City of Chester
- No suspect can be present
- There must be no physical evidence to be collected
- The crime CANNOT involve violence or physical injury to any party
- The value of the property in question (if any), or damage (if any), CANNOT exceed \$1,000
- The report CANNOT be about a missing person or a "missing" person that has been located

• The stolen property (if any) CANNOT be a vehicle nor can the stolen property have been taken FROM a vehicle

## FILE YOUR REPORT