



MEETING AGENDA

Monday, April 22, 2024

Chester City Hall
6:30pm
100 West End Street
Chester, SC
In Person/Virtual
<https://us02web.zoom.us/j/83177660947>

1. Call to Order

- a. Roll Call
- b. Prayer
- c. Pledge of Allegiance
- d. Civility Pledge – *"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others, and their viewpoints, and finding solutions for the betterment of The City of Chester."*

2. Addressing Chester City Council

- a. Citizens Forum -*Each citizen will be limited to two (2) minutes.*
- b. Petitioner -*Each petitioner will be limited to three (3) minutes.*
 - a. Elouise McCree/American Red Cross - Blood Drive Support
 - b. Valeria Erwin/SL Finley Restoration Association- Security and Vandalism
 - c. LaTanya Williams - Battered But Not Broken – Lighting & Patrol

3. City Council Meeting Minutes Approval

4. Monthly Administrative Report - Information Only

5. Consideration of Ordinances and Resolutions

- a. Ordinance 2024-004 *Ordinance Amending The Business License Ordinance of the City of Chester*- Second Reading
- b. Ordinance 2024-005 Ordinance Amending Meeting Agenda Ordinance (Mayor) – First Reading
- c. Proclamation- National Cities, Towns and Villages Month (National League of Cities)
- d. Proclamation-Fibromyalgia

6. City Administrator's Updates**7. Committee Reports**

- a. Economic Development
- b. Properties

8. Unfinished Business (None)**9. New Business**

- a. Bids - Firehouse Ramp
- b. SC General Assembly's passage of H3594- Constitutional Carry Law – Policy review may be needed
- c. Goal Work plan update
- d. Tri-State Development, Inc. Request

10. Executive Session

- a. Receipt of Legal Advice related to pending claim and discussion of settlement regarding Bennett's Landfill – S.C. Code Ann. § 30-4-70(a)(2)

11. Possible Action on Items from Executive Session

The SC Freedom of Information Act limits municipal executive sessions to four open meeting exceptions (Section 30-4-70).

- 1. Discussion of employment, appointment, compensation, promotion, demotion, discipline or release of an employee, or an appointment to a public body.
- 2. Discussion of negotiations incident to proposed contractual arrangements, discussions of a proposed sale or purchase of property, receipt of legal advice, settlement of legal claims or discussions of the public agency's position in adversary situations, discussion about development of security personnel or devices
- 3. Investigative proceedings or allegations of criminal misconduct; and

4. discussion of matters concerning the proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

12. Adjourn

GUIDELINES FOR ADDRESSING CHESTER CITY COUNCIL

Citizens Forum:

- Please sign the sign-in sheet upon arrival.
- Must state name and address.
- Each citizen will be limited to two (2) minutes.

Petitioners: (A maximum of five petitioners will be allowed per meeting.)

- Must be placed on the agenda prior to noon on the Thursday before the Council Meeting on Monday.
- Must state name and address.
- Each petitioner will be limited to three (3) minutes.

Public Hearings:

- Must sign the sign-in sheet upon arrival.
- Must state name and address.
- Each speaker will be limited to a three-minute presentation.

When introduced, Please:

- Approach the podium.
- Speak loudly and clearly making sure that the microphone is not obstructed.
- **DO NOT** address the audience - direct all comments to Council.
- **DO NOT** approach the Council table unless directed.
- Allow Council the opportunity to ask questions when finished.

Anyone addressing Council will be called out of order if you:

- Use profanity.
- Stray from the subject.
- Make comments personally attacking an individual member of Council.
- Exceed the time limit.
- Speak from the audience when not on the agenda.
- Make threats or derogatory remarks toward individuals.



CITY OF CHESTER

AGENDA ITEM REQUEST FORM

Name of Person/Organization Request: Elouise McCree / American Red Cross

Address and Telephone Number: P.O. Box 1212 Chester, S.C. 29706 803 519 8464

Date of Request: April 1, 2024

Date of Meeting: April 22, 2024

Return by Noon: Returned on April 2, 2024

(Council Meets on the last Monday of each Month at 6:30 p.m. All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street, Chester, SC 29706, or email to mfair@chester.sc.gov by noon, Thursday prior to the Council Meeting.)

TYPE OF REQUEST

(Check only one.)

Petition ☐

Report/Discussion ☒

Policy ☐

Executive Session ☐

Subject Matter: Chester County Wide Blood Drive to support Sickle Cell

Attachments: Yes ☐ No ☒

Signature: Elouise W. McCree

All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street Chester, SC 29706, or email to mfair@chester.sc.gov by 12 noon, Thursday prior to the Council Meeting.



CITY OF CHESTER

AGENDA ITEM REQUEST FORM

Name of Person/Organization Request: Valeria Erwin/S L Finley Restoration Association.

Address and Telephone Number: 112 Caldwell St, Chester, SC 803-581-6396 .

Date of Request: April 16, 2024.

Date of Meeting: April 22, 2024.

Return by Noon: Click or tap here to enter text.

(Council Meets on the last Monday of each Month at 6:30 p.m. All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street, Chester, SC 29706, or email to mfair@chester.sc.gov by noon, Thursday prior to the Council Meeting.)

TYPE OF REQUEST

(Check only one.)

Petition ☐

Report/Discussion ☒

Policy ☐

Executive Session ☐

Subject Matter: Security and vandalism around SL Finley Building

Attachments: Yes ☐ No ☒

Signature: Valeria Erwin

All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street Chester, SC 29706, or email to mfair@chester.sc.gov by 12 noon, Thursday prior to the Council Meeting.



CITY OF CHESTER
AGENDA ITEM REQUEST FORM

Name of Person/Organization Request: Battered But Not Broken. *Ketanya Williams*

Address and Telephone Number: 564 Old York Road.

Date of Request: April 15, 2024.

Date of Meeting: April 22, 2024.

Return by Noon: April 18, 2024.

(Council Meets on the last Monday of each Month at 6:30 p.m. All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street, Chester, SC 29706, or email to mfair@chester.sc.gov by noon, Thursday prior to the Council Meeting.)

TYPE OF REQUEST

(Check only one.)

Petition ☐ Report/Discussion ☒ Policy ☐ Executive Session ☐

Subject Matter: Click or tap here to enter text. *Lighting and patrol*

Attachments: Yes ☐ No ☒

Signature: *Ketanya Williams*

All agenda request forms must be submitted to Marquita Fair, City of Chester, 100 West End Street Chester, SC 29706, or email to mfair@chester.sc.gov by 12 noon, Thursday prior to the Council Meeting.



City Council Meeting Minutes

**March 25, 2024 – 6:30 pm
In Person**

Minutes

PRESENT: Members of Council: Wade Young, Tabatha Strother, Dave Claytor, Danielle Hughes, Tony Nelson, and Robbie King-Boyd, Jamie Price, and Ursula Boyd-Crosby

ABSENT: Carlos Williams

Call to Order

The meeting was called to order by Mayor Pro Tem Strother at 6:30 pm.

Roll Call

7 Present at the time of roll call.

Prayer

Councilwoman Strother offered prayer.

Councilwoman Hughes made a motion to accept the agenda. Councilwoman Nelson second the motion. The vote was unanimous (8-0).

Pledge

Council recited The Pledge of Allegiance and The Civility Pledge.

Citizens Forum

- Ken Lebbon – 119 Sunset Drive – Street Closures
- Reginald Brackett – 524 Dr. Court- Catawba Mental Health – Financial Support

Petitioners

- Susanne Nazian – Trees and Cleanup of Evergreen Cemetery

Approval of Minutes

Councilwoman Hughes made a motion to approve the minutes with necessary changes. Councilwoman Young second the motion. The motion passed unanimous (8-0)

Monthly Administrative Report – Information Only

No action was taken.

Consideration of Ordinances and Resolutions

Ordinance 2024-003 Ordinance to Sell Real Property- Second Reading

Councilwoman Hughes made a motion to accept the second reading of Ordinance 2024-003.

Councilwoman Nelson second the motion. The vote was as follows: (5 in favor: Young, Strother, Price, Hughes, Nelson) (3 oppose: Claytor, King-Boyd, Boyd-Crosby). The motion carried. (5-3)

Ordinance 2024-004 Ordinance Amending The Business License Ordinance of City of Chester- First Reading

Councilman Claytor made a motion to accept the second reading of Ordinance 2024-004.

Councilman Price second the motion. The motion carried (8-0)

City Administrator's Update

City Administrator, Malik Whitaker gave an update on the month of March that included the following:

- **Leadership Program-** Mr. Whitaker thanked the City of Chester for supporting the Local Government Leadership Institute Program.
- Thanked the Leaders of Council (Strother, Young) for the finalization of the **Outdoor Fitness Court**.
- **Recognition of Department Heads** – Mr. Whitaker thanked Marquita Fair (HR), Chief William Petty (Police), Chief James Jackson (Fire), Regge McBeth (Public Works) and Dorrel Gregory (Parks & Recreation) for maintaining the City of Chester budget and for hard work and dedication to the City of Chester.

Unfinished Business-Update

SCDHEC Site Inspection – Wylie Park Pool

Mr. Whitaker read a letter regarding the progress of the Wylie Park Pool project. No action taken.

Budget Workshop

Mr. Whitaker asked Council which date they would prefer to have the first budget workshop.

Councilwoman King-Boyd suggested the budget workshop be held in place of the Finance Committee Meeting. No action was taken.

New Business

Effective Council Operations & Practice

Boykin & Davis presented a PowerPoint presentation to discuss Effective Council Operations and Practice. No action taken.

Entertainment District

Mr. Whitaker gave an update on the development of the entertainment district. HR Attorney Joanie Winters drafted an Ordinance for council to review. Mr. Whitaker asked Council to review the ordinance. Attorney Winters explained what an Entertainment District is. The Entertainment District is a specific area where a portion of the City will be used for entertainment purposes. No action was taken.

Commission Appointments

Councilman Young made a motion to accept the Historic Preservation Commission profile of Marlene Botta. Councilwoman Strother second the motion. The motion carried (8-1).

Councilwoman Hughes made a motion to accept the Parks & Recreation Commission profiles of Jessican Johnson, Leslie Boyd, and Darrell Diggs. Councilwoman King-Boyd second the motion. The motion carried (8-0)

ARPA Update

ARPA Updates were provided in the council packet. *No action was taken.*

Economic Development Plan

Mr. Whitaker shared with the Council an email from Mr. Robert Long, Chester County Economic Development Director regarding going 50/50 on the cost of sharing an Economic Development plan.

Administration Hiring Process

Councilwoman Hughes wanted to ensure that Council is introduced to new staff. *No action was taken.*

Parks & Recreation -Lifeguards

Councilwoman Hughes wanted to know if Mr. Whitaker had an update on lifeguards and was the pool being used. Mr. Whitaker stated that he would refer to Mr. Gregory. *No action was taken.*

Operational Hours – Aquatic & Fitness Center

Councilwoman King-Boyd made a motion to accommodate Spring Break hours and other school closing hours. Councilwoman Hughes second the motion. The vote was as follows: Oppose: Young, Strother, Price, Nelson). In Favor: (Claytor, Boyd-Crosby, Hughes, King-Boyd). The motion failed (4-4).

Disbursement Policy

Councilwoman Strother shared that the Clerk to Council sent out the disbursement policy via email. Councilwoman King-Boyd wanted to know if 2 signatures for checks. Councilwoman King-Boyd asked the clerk to check the minutes to see what the vote was. *No action was taken.*

Calendar Sharing

Councilwoman King-Boyd wants the City Administrator's calendar to be shared with Council to avoid conflict. *No action was taken.*

Swearing In

Councilwoman King-Boyd made a motion to proceed with the swearing in of the Clerk to Council. Councilwoman Hughes second the motion. The vote was as follows: Oppose: Young, Strother, Price, Nelson. In Favor: Claytor, King-Boyd, Boyd-Crosby, Hughes. The motion failed (4-4).

Speed Bumps and signs

Councilman Claytor shared his concerns regarding the signs on Pinckney Street, Cushman and Fraizer Drive and Speed Bumps. *No action was taken.*

George B. Guy Park

Councilman Claytor shared that citizens on Cushman and Fraizer Drive have complained about drag racing. Councilman Claytor asked for an update on the Pavilion and Main Gate. *No action was taken.*

Executive Session

Councilman Young made a motion to go into Executive Session to discuss Contractual Matter- Sharp Business Solutions, Contractual Matter – Green Finney Coley, Personnel Matter- Administrative Department, Personnel Matter – Police Department, Personnel Matter- Administrator and Department Head Evaluations. Councilman Price second the motion. The vote was unanimous (8-0).

Open Session

Chair entertained a motion to go back to open session. Councilwoman Hughes made a motion to go back into open session. Councilwoman King-Boyd second the motion. The vote was unanimous (7-0).

Mayor Pro Tem Strother stated that while in Executive Session, Council discussed Contractual Matter- Sharp Business Solutions, Contractual Matter – Green Finney Coley, Personnel Matter- Administrative Department, Personnel Matter – Police Department, Personnel Matter- Administrator and Department Head Evaluations in which no action was taken.

With no other business, Councilwoman Hughes made a motion to adjourn the meeting. Motion was second by Councilman Young.

The meeting was adjourned at 10:13pm.

Respectfully Submitted,

Marquita Fair
Municipal Clerk



Parks & Recreation Committee Meeting Minutes

**April 2, 2024 – 6:30 pm
In Person**

Minutes

PRESENT: Councilwoman Danielle Hughes, Councilman David Claytor, and Councilwoman King-Boyd.

ABSENT: Jamie Price

Call to Order

The meeting was called to order by Chair, Danielle Hughes at 6:30pm.

Prayer

Councilman Claytor offered prayer.

Roll Call

3 Present at the time of roll call.

Approval of Agenda

Councilwoman King-Boyd made a motion to approve the agenda. Councilman Claytor second the motion. The motion carried (3-0).

Manager's Report

Parks & Recreation Manager, Dorrell Gregory provided an update on the following:

- Staffing – Lifeguards – Does not require lifeguards due to the type of pool. Staff is CPR certified.

Councilwoman King-Boyd made a motion to have at least (1) certified lifeguard on duty during the pool hours. Councilman Claytor second the motion. The motion carried (3-0).

Old Business

Master Plan Update

Parks & Recreation Manager, Dorrell Gregory provided an update on the Master Plan update. The City Administrator and Attorney is working on a 3, 5, 10-year plan. *No action was taken.*

Aquatic & Fitness Center Hours

Mr. Gregory said the operation hours are still the same as before. *No action was taken.*

Summer Camp

Mr. Gregory shared with the committee the projected Summer Camp. *No action was taken.*

Councilwoman King-Boyd made a motion to receive financial information regarding the operational cost of the Aquatic & Fitness Center (Monday-Friday, 6:30pm-9pm). Councilwoman Hughes second the motion. The motion carried (3-0).

New Business

Next park cleanup

Councilwoman Hughes shared that all parks need to be looked at to replace nets and swing set. She mentioned wanting to see the beautification of all parks. *No action was taken.*

Donation/volunteer letters

Councilwoman addressed her concerns regarding donations and letters for donations. No action was taken.

Eloise McCree spoke with the Parks & Recreation Committee regarding partnering with Parks & Recreation for a blood drive. No action was taken.

With no other business, Councilman Claytor made a motion to adjourn the meeting. Councilwoman King-Boyd second the motion.

The meeting was adjourned at 7:30pm.

Respectfully Submitted,

Marquita Fair
Municipal Clerk



City Council Budget Workshop Meeting Minutes

**April 15, 2024 – 6:30 pm
In Person**

Minutes

PRESENT: Members of Council: Wade Young, Tabatha Strother, Dave Claytor, Danielle Hughes, Ursula Boyd-Crosby, Tony Nelson, and Robbie King-Boyd

ABSENT: Carlos Williams and Danielle Hughes

Call to Order

The meeting was called to order by Mayor Pro Tem Strother at 6:30 pm.

Councilman Young made a motion to accept the agenda. Councilwoman Nelson second the motion. The vote was unanimous (6-0).

Roll Call

6 Present at the time of roll call.

Prayer

Councilman Young offered prayer.

Pledge

Council recited The Pledge of Allegiance and The Civility Pledge.

City Goals

Mr. Whitaker read the following statement into public records.

Good evening. Thank you for joining us for our City of Chester Budget Workshop with Chester City Council.

I am Malik Whitaker, City Administrator for the City of Chester, SC and I am hosting this meeting pursuant to Sec. 2-158. – of the City of Chester Municipal Ordinance

Administrator to submit budget.

The City Administrator shall prepare and submit a proposed balanced annual budget to Council not later than May 15. A budget summary shall be included which itemizes principal sources of revenue, estimated expenditures by departments, and capital project estimates for the budget.

This meeting was originally scheduled for February 24, but was cancelled due to a process error and rescheduled for this time.

I can tell you that even though I was upset by the cancellation, because our staff had put a lot of effort into developing an agenda and guest list, this agenda is more focused and appropriate for our road ahead.

On a growth level, one of the ways that I cope with barriers to forward progress is study and one of the books that helped with this barrier is a book called the Obstacle Is the Way: The Timeless Art of Turning Trials into Triumph Ryan Holiday.

“The impediment to action advances action. What stands in the way becomes the way.”[1] Holiday draws from Meditations, Aurelius, and the philosophy of Stoicism to expand the central theme of the book, which is that how we respond to obstacles is what defines us.[4] Holiday argues that if an individual learns the framework to flip obstacles into success (as many individuals with different types of successes have done so), he or she can actually be better for it.

Council woman King Boyd, who cancelled the meeting in February, brought up concern about this process

- be adequately informed about the meeting*
- given the opportunity to attend and participate in learning about budget process*
- adheres to the guidelines (when we discuss goals and committees)*

So my presentation today is designed for a citizen coming to a budget workshop for the first time.

Mandate

2. City Administrator's Mandate

City of Chester is at the forefront of a new era and attitude of city government. Financial constraints and uncertainty demand new thinking about the role and operation of government. The City must be financially strong, yet the City must not be an undue burden on taxpayers. The City cannot provide for every citizen service request; however the City will not ignore legitimate community needs. The City must develop an identity and independence. In short, the successful future of the city government demands that the City Administrator be assertive, innovative, and willing to take risks. The City and City Administrator's mutual responsibility is to help shape a City of Chester city government capable of meeting those challenges.

The City Administrator and the City Council agree that the mandate for this position is to:

a. Provide excellent, not mediocre, government services that are:

- Efficient
- Effective
- Well-respected
- Entrepreneurial

b. Not only manage the City, but to fundamentally build how it works.

BUDGET PROCESS

"A good budget process:

Incorporates a long-term perspective,

Establishes linkages to broad organizational goals,

Focuses budget decisions on results and outcomes,

Involves and promotes effective communication with stakeholders, and

No municipality has an unlimited budget (or unlimited time to formulate that budget). This means every municipality has to carefully consider their limited resources and how to allocate them properly. The best way to do this is to start with your municipal objectives and back into your budget from there. By doing this, you'll ensure that your strategic plan (which should have included input from constituents across your municipality) is taken into account during the budgeting process.

What are Our City GOALS

Goals and Objectives: The City Council, as the legislative body, is responsible for providing a clear framework of goals and objectives to guide municipal operations. The goals and objectives in this document are intended to guide the efforts of the Council, Mayor, City Administrator, and Department Directors in budget development and operational decisions

Goal #1: The City is financially stable and continuously achieves the highest financial rating. Objectives:

- A. Balance the budget, preserving minimum fund balances and reserves.
- B. Review revenue sources to align with the City's delivery of municipal services;
- C. Develop a transparent and robust Financial Management Plan and accompanying policies for short and long term decision making;
- D. Research and pursue alternative revenue sources, such as grants and donations.

No action taken.

Mr. Whitaker shared Mapping and PowerPoint Presentation to discuss the following:

MAPPING (City of Chester Budget Context)

| What did we inherit? | What we did? | What we need to work on? |
|--|---|---|
| Budget that needed 300K cut to balance budget in 23-24 | Consolidating the Recreation and YMCA department accounts for a saving of \$ 300,000 | Maintain current staff and level of service/ slowly and responsibility increase |
| Operational cost for recreation facility draining City fund balance | Consolidating the payroll, finance, HR and Admin Clerk to 2 individual staff instead of 4 | Continue to seek funding and find ways to reduce recreational facility operational cost |
| Unstable leadership team | Laser focus on reducing operational cost for recreation facility and seeking additional support | Increase revenue to support additional staff |
| Leadership team not on the same page | Hired, coached, and supported managers and department heads that buy into the vision and can execute the work | Work the City goals to promote better services and better finances |
| No articulated city goals | Adopted city goals to guide work | Align Committee work to support goal execution |
| Leadership team serving multiple roles not supported or communicated | Council has a track record of ordinances, resolutions, project support, and investment in capital improvements. Roles clearly defined and boundaries respected. | Explore outsourcing efficiencies |
| Council activity oriented toward day-to-day operations and not ordinances, resolutions, and deliberations. | All current capital projects funded through penny, ARPA, or legislative grant underway. | Develop capital list and budget |
| Capital projects that had not been started with time sensitive funding | | |

City Goals

- Improve City Finances
- Implement strategic plan for City Police Services

- Implement strategic plan for City Recreation Services

Budget Strategy

- Stability in Revenue and Expenditures
- Efficiency and Quality Staff
- Strategic Outsourcing
- Seeking Support for Programming and Operations

Annual Operating Budget

- The recommended General Fund budget for Fiscal Year 23-24 is \$6,868,684.00.
- General Fund budget for Fiscal Year 24-25 is FIRST DRAFT - \$7,047,750.00

Capital Budget

- Hard infrastructure necessary to provide public services
- Primarily paid from borrowing, where principal and interest are paid from current revenue of the city.
- Currently paid from penny funding, ARPA, and legislative grants in Chester.
- Usually, they are kept separate.
- We need to think about what's next.

With no other business, Councilman Young made a motion to adjourn the meeting. The motion was second by Councilwoman Nelson.

The meeting was adjourned at 7:31pm.

Respectfully Submitted,

Marquita Fair
Municipal Clerk



Economic Development Committee Meeting Minutes

**April 16, 2024 – 5:30 pm
In Person**

Minutes

PRESENT: Councilwoman Tabatha Strother, Councilman Wade Young, and Councilwoman Nelson

ABSENT: Jamie Price

Call to Order

The meeting was called to order by Chair, Tabatha Strother at 6:30 pm.

Prayer

Councilwoman Nelson offered prayer.

Roll Call

3 Present at the time of roll call.

Approval of Agenda

Councilwoman Strother made a motion to approve the agenda with an amendment to move 'Old Business – Business Outreach before City Administrator's Report. Councilman Young second the motion. The motion carried (3-0).

Old Business – Business Outreach

CJ Hopkins owner of HopShop Hygiene and Beauty located in downtown Chester shared with Council the challenges his business faced during street closures. *No action was taken.*

City Administrator's Report

City Administrator, Malik Whitaker thanked Mr. Hopkins for giving honest feedback as a downtown business owner and said that one of the ways that he supports Economic Development is visiting the businesses downtown. Mr. Whitaker mentioned that he worked with the contractor to provide notification of the street closures and the disruption to the business practices. A list of business owners has been compiled and will be utilized for future closures. Mr. Whitaker stated that engagement with downtown businesses are a main focus. A call to the Economic Development Director will be made so the committee can engage and receive an update.

A date is now available for the Ribbon Cutting Ceremony for the Outdoor Fitness Pad. Improvements to the Aquatic and Fitness Center and Backlot are forthcoming. Projects of development are coming for the bathroom in the backlot. Mr. Whitaker shared with the committee that a lot of positive activities that will promote the growth of the City of Chester. *No action was taken.*

Quick Updates

Planning

Councilwoman Strother shared that at the last meeting Mr. Whitaker brought before Council The Strategic Planning and want the committee to notice “page 7” which entails planning and cost for the Economic Development plan with Chester County. Councilwoman Strother said that she would like for the City of Chester to start “Telling Our Story” by doing a promotional video that may include City Officials, citizens, and business owners. Funding will come from hospitality tax.

Councilwoman Strother shared that she would also like to have a City of Chester Town Hall meeting. *No action was taken.*

Ordinances

The rental registry and candy throwing will be discussed at the May meeting. *No action was taken.*

Old Business

Community Projects

- **Earth Day** – April 20, 2024 – materials are available at City Hall for those participating.
- **Public Service Week** – be May 5-11, 2024, for the public servants of the City of Chester.
- **Best Yard in the Ward Contest** – will be June – September 2024. Four winners will be chosen. The submission deadline will be the 10th of each month. The winners will receive a yard sign, gift of the month, and recognition via social media and newspaper. *No action was taken.*
- **Ag + Art Tour** – Information will be available soon.

14, 2024. The theme will be “There’s No Place Like Home”. *No action was taken.*

New Business

None.

With no other business, Councilman Young made a motion to adjourn the meeting. Councilwoman Nelson second the motion.

The meeting was adjourned at 7:21pm.

Respectfully Submitted,

Marquita Fair
Municipal Clerk



Properties Committee Meeting

**April 16, 2024 – 5:30 pm
In Person & Virtual**

Minutes

PRESENT: Members of Council: Tabatha Strother, Ursula Boyd-Crosby, Wade Young

ABSENT:

Call to Order

The meeting was called to order by Councilwoman Strother at 5:30pm

Prayer

Councilwoman Crosby offered prayer.

Approval of Agenda

Councilwoman Boyd-Crosby made a motion to approve the agenda. Councilman Young second the motion. The vote was unanimous (3-0)

Roll Call

3 Present (Strother, Boyd-Crosby)

Public Works Director's Report

Mr. McBeth was absent: No report.

New Business

Priorities of this committee

Councilwoman Strother shared that the Properties Committees priorities should align with the goals/priorities of the City. The policy priority is to work with the team to assess cost and revenues of the Parks & Recreation facilities, other City owned proprieties, programs, and services. Part of the work product should be to report to the full council an assessment of cost and revenues. Three questions were sent to the committee:

1. ***What Opportunities do we have with our properties to increase revenue?*** Councilman Young stated that empty buildings can be rented out. A list of small businesses can be created that may want to rent out space. Properties can also be sold.
2. ***Are we utilizing our properties to the full potential? Why or why not?*** Councilwoman Boyd-Crosby shared that she thinks the City should utilized the Aquatic and Fitness more. Councilman Young agreed and shared that the City could greatly utilize the facility more.

Councilwoman Strother agreed and added that that facility and others need to be promoted and marketed properly. Curb appeal is necessary.

3. *What enhancements need to be made to ensure we are capitalizing on our properties?*

Councilwoman Strother shared that curb appeal at rental facilities are necessary.

***No action was taken. ***

Technology Update (cellular devices, media)

Human Resource Officer/Municipal Clerk, Marquita Fair provided the following update:

- 2 iPads for Councilman Young and Councilman Price are on the way.
- Website Update
 - Citizens will be able to report street light outages.
 - Minutes and packets uploaded to the website.
 - Working with CivicPlus to correct spam issues with form submissions.
 - Complaint forms will be available.

With no other business, Councilman Young made a motion to adjourn the meeting. Councilwoman Strother second the motion. The meeting was adjourned.

Respectfully Submitted,

Marquita Fair
Municipal Clerk



City Council Memorandum
24-4

April 19, 2024

TO: Honorable Mayor and City Council
FROM: Malik Whitaker, City Administrator
SUBJECT: Monthly Administrative Report – April 19, 2024

Highlights of Staff Activities

Administration

- Budget Work Session – 2024 budget learning session to establish linkages to broad organizational goals, focuses budget decisions on results and outcomes, and involve and promote effective communication with stakeholders.
- Meeting with County Assessor to discuss recent City annexation requirements.
- City of Chester Parks and Recreation Committee Meeting
- Responded to media request for information about ARPA funds received by municipalities in Chester County
- Met with local Masonic Temple leadership to discuss path forward for project to rebuild roof on dilapidated structure near outdoor fitness court.
- Received community engagement and arts and entertainment district planning consultation from leadership at Chester County Chamber of Commerce to plan Gadsen Street business and residents community engagement meeting, tentatively scheduled for May 21 at Hillside Restaurant (5:30-6:30).
- Administrator remarks at the Potting Shed Garden Club Breezeway Garden Party.
- Received update on City project funding request made to South Carolina State Legislature for City Backlot Repair project.
- Communicated with leadership of Chester School District Leadership about potential joint use: school community collaboration opportunities including how we can serve more families with services at the Aquatic and Fitness Center, including: afterschool; tutoring; anti-obesity programming (dieting, boxing, karate, etc.) physical activity during non – school hours (access to facility) strengthening families programs
- Enlisted the Chester Metropolitan District to include Notice to Garbage Customers (rate increase) and placing your Trash for Curbside flyer May and June bill.
- Met with Charlie Barrineau with MASC to work on US Treasury's ARPA program report.

- Met with Business Energy Advisor to determine eligibility for rebates under Duke Energy Rebates program.
- Scheduled a commercial GL survey on behalf of Municipal Insurance Services to write the general liability policy for the Chester Aquatic and Fitness center.
- Requested and reviewed information from Charlie Barrineau with MASC on Privatization of Solid Waste Collection
- Outdoor Fitness Court Ribbon Cutting ceremony support (May 11,2024)
- Drafting City Council Committee Workplan for recreation masterplan.
- Drafted proclamation to make May 2024 National Cities, Towns and Villages Month to commemorate NLC's 100th anniversary and celebrate the incredible contributions of America's local governments



Chester Fire Department

March 2024

MONTHLY REPORT

James C. Jackson III

Fire Chief

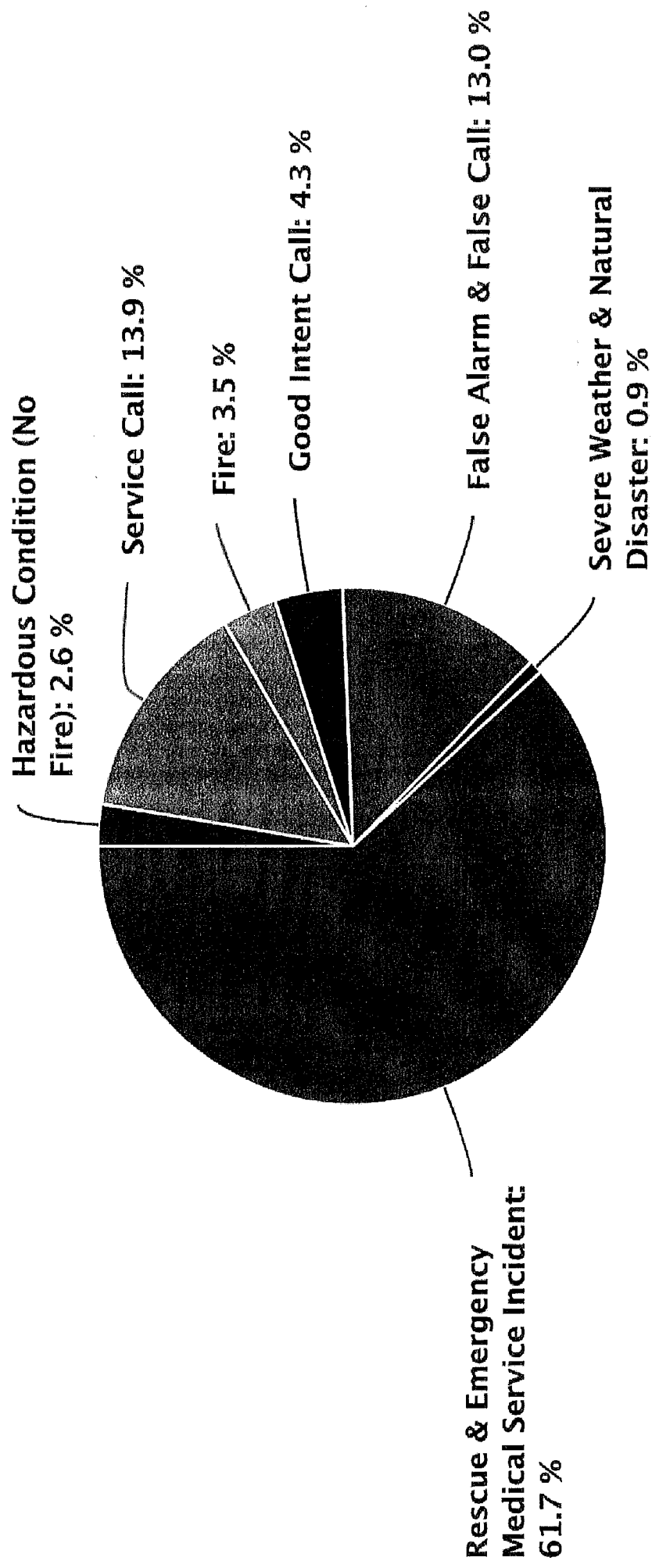


Chester Fire Department

| INCIDENT COUNT | | |
|--|------|--------------|
| INCIDENT TYPE | | # INCIDENTS |
| EMS | | 71 |
| FIRE | | 48 |
| TOTAL | | 119 |
| PRE-INCIDENT VALUE | | LOSSES |
| \$0.00 | | \$150,000.00 |
| CO CHECKS | | |
| 424 — Carbon monoxide incident | | |
| TOTAL | | |
| MUTUAL AID | | |
| AID TYPE | | TOTAL |
| Aid Given | | 1 |
| Aid Received | | 1 |
| | | |
| APPARATUS | EMS | FIRE |
| Station 1 | 5:30 | 4:54 |
| Station 10 | 7:00 | 6:06 |
| AVERAGE FOR ALL CALLS | | 5:24 |
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| LIGHTS AND SIRENS - AVERAGE TURNOUT TIME (Dispatch to Enroute) | | |
| APPARATUS | EMS | FIRE |
| Station 1 | 2:18 | 1:42 |
| Station 10 | 1:48 | 1:42 |
| AVERAGE FOR ALL CALLS | | 1:48 |
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|---|-----|---------|
| [200] Overpressure Rupture, Explosion, Overheat (NO Fire) | 0 | 0.00% |
| [300] Rescue & Emergency Medical Service Incident | 71 | 59.66% |
| [400] Hazardous Condition (No Fire) | 7 | 5.88% |
| [500] Service Call | 16 | 13.45% |
| [600] Good Intent Call | 5 | 4.200/0 |
| [700] False Alarm & False Call | 15 | 12.61% |
| [800] Severe Weather & Natural Disaster | 1 | 0.84% |
| [900] Special incident type | 0 | 0.00% |
| TOTAL | 119 | 100.00% |

Incident / Run Series



FIRE PREVENTION

During the month of March, the Chester Fire Department participated in 2 Community events, and 12 smoke alarms installations.

TRAINING HOURS

Total CFD Training hours for the month of March: 297

CODES ENFORCEMENT/FIRE PREVENTION

TOTAL INSPECTIONS - 5

CITY-4 DIST. - 1

PLAN REVIEW/CONFERENCES- 6

New Construction/New Businesses

| | |
|--|--|
| Lar Care Adult Day Care @ 157 Columbia Street | |
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Lt. Ka'Nya Givens — Fire Inspector

Chief Don Wood — Fire Marshal

CHESTER POLICE DEPARTMENT

PUBLIC MONTHLY REPORT

MARCH 2024



"To Protect and Serve"

Employee Actions:

- None

Community Tips:

- None

Complaints and Findings:

- None

Vehicle Pursuits:

- None

Use of Reasonable Force (UORF) Incidents and Findings:

- None

Operations/Notable Events:

- None

Municipal Court Budget Summary:

| | | | |
|---------------------------|-------------|------------------------|--------------|
| • Fines Collected | \$ 4,511.90 | Ins. Fraud | \$ 0.00 |
| • 88.84% | \$ 4,309.01 | Cruelty to Animals | \$ 0.00 |
| • 11.16% | \$ 541.29 | Fraudulent Checks | \$ 0.00 |
| • Reg. Fines | \$ 541.58 | Ordinance Violations | \$ 25.00 |
| • DUI | \$ 340.33 | Total Fines Collected | \$ 10,269.12 |
| • Drug Convictions | \$ 0.00 | Adjusted Fines to City | \$ 3,563.21 |
| • Total Number of Tickets | 26 | | |

Community Outreach/Special Events:

- None

Awards and Recognitions:

- None

Grants Management:

- None

Recruiting/Retention:

- Still seeking qualified candidates.

ORDINANCE 2024-004

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF CHESTER TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the CITY OF CHESTER (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2024-004 on March 25, 2024, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

WHEREAS, the City of Chester Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Chester, as follows:

SECTION 1. Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables**. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."

SECTION 2. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the "Business License Class Schedule," is hereby amended and restated as set forth on the attached Exhibit A.

SECTION 3. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20____.

Mayor

ATTEST:

Clerk

First reading: _____

Final reading: _____

ORDINANCE NO.: 2024-005

AN ORDINANCE TO AMEND § 2-31, RELATING TO THE PROCEDURES TO ESTABLISH AN AGENDA FOR PUBLIC MEETINGS.

BE IT ORDAINED by the City Council of the City of Chester, South Carolina, in council duly assembled and by authority of the same, that:

Chapter 2, Article II, § 2-31 of the City of Chester Code of Ordinances is amended to read as follows:

“The purpose of an agenda is to provide for the efficient and orderly transaction of business for the City of Chester. Items to be included on the agenda are items which require action, deliberation, or direction of the Council in accordance with State law and the City of Chester Code of Ordinances.

(a) An agenda shall be prepared for all public meetings by the Clerk of Council under the direction of the Mayor and City Administrator. Any supporting materials or information for review of items placed on the agenda is the responsibility of the City Administrator or the City Administrator’s designee.

Members of Council may request to have an item placed on the agenda for a regular meeting by providing written notice to the Mayor and Clerk of Council not later than noon of the Thursday immediately preceding a Monday meeting or 48 hours prior to the time set for a special meeting of Council. Since a special meeting is limited to the published agenda for a specific purpose, a member seeking to expand the purpose of the special meeting should allow ample time for review by the Mayor and City Administrator to determine if the item should appear on the special agenda or on the next regular agenda.

The notice must provide a detailed explanation of the item to be discussed. The requested item must be a matter over which the Council has governing authority. Unless there are extenuating circumstances, the requested item must first be submitted to the appropriate Committee for review and discussion. The City Administrator may inform the Council of any potential impact a request will have on established priorities or staff workload.

The Mayor or Presiding Officer shall have final authority to approve the agenda. Any topic excluded by the Mayor or Presiding

Officer may be placed on a future agenda by a majority vote of Council during a regular meeting.

(b) The final agenda for any public meeting shall be posted by the Clerk of Council on a bulletin board at City Hall and on the City's website at least 24 hours prior to the meeting in accordance with the South Carolina Freedom of Information Act.

(c) The agenda may only be amended in accordance with the South Carolina Freedom of Information Act."

Section 2. The provisions of the Ordinance are separable. If any part of this Ordinance is, for any reason, unenforceable then the validity of the remainder of this Ordinance is unaffected.

Section 3. *General Repealer.* Any ordinance, resolution, or other order of City Council, the terms of which are in conflict with this Ordinance, is, only to the extent of that conflict, repealed.

Section 4. *Effectiveness.* This Ordinance is effective after second reading.

AND IT IS SO ORDAINED.

1st Reading: _____

2nd Reading: _____

ADOPTED and EFFECTIVE this ____ day of _____, 2024

Mayor or Presiding Member

Attested by:

Clerk to Council

Approved as to Form:

City Attorney
Tierney F. Goodwyn

Proclamation

National Cities, Towns and Villages Month

Whereas, the National League of Cities was founded in 1924 in Lawrence, Kansas, as the American Municipal Association by state municipal leagues seeking more coordination and national representation as cities, towns, and villages expanded rapidly;

Whereas, the nonpartisan National League of Cities is the oldest and largest organization representing municipal governments throughout the United States, representing the interests of more than 19,000 cities, towns, and villages across the country;

Whereas today, the National League of Cities works in partnership with 49 state municipal leagues across the country to strengthen local leadership, drive innovation, and influence the federal policies that impact local programs and operations;

Whereas, as the voice of cities, towns, and villages in Washington, DC, the National League of Cities has successfully championed federal legislative solutions that support municipalities and has worked closely with Congress and the Executive Branch to educate policymakers on the realities of local implementation;

Whereas, City of Chester is a proud member of the National League of Cities, and has benefited from the organization's research, technical expertise, federal advocacy and opportunities to learn from other local governments;

Whereas, local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world;

Whereas, from the nation's smallest villages to its largest cities, America's local governments have been essential in transforming the United States of America into the greatest, most influential nation in world history;

Whereas, City of Chester was first incorporated in 1889 and is proudly served today by Carlos Williams (Mayor), Tabatha Strother (Mayor Pro Tempore), Danielle Hughes, Robbie King Boyd, Ursula Crosby, David Claytor, Wade Young, Tony Nelson, Jamie Price, and a municipal workforce of 75 dedicated public servants;

Now, therefore, be it resolved that City of Chester, SC hereby proclaims May 2024 as **National Cities, Towns, and Villages Month** in celebration of America's local governments and the National League of Cities' historic centennial anniversary.

Mayor

Witness

PROCLAMATION

Fibromyalgia Awareness Day

NAME OF RESOLUTION Fibromyalgia Awareness Day aims to raise awareness and end the stigma and discrimination that accompany this chronic illness, and

WHEREAS Fibromyalgia is a complex chronic illness that causes overwhelming fatigue, cognitive problems, and debilitating chronic pain in all genders, all ages, and races; and

WHEREAS Over 4 million people in the United States—2 to 4 percent of the population and millions of people worldwide—have been diagnosed with fibromyalgia, a disease for which there is no known cure; and

WHEREAS Fibromyalgia often takes an average of three (3) to five (5) years to diagnose; and

WHEREAS Existing public information, medical education, research, and resources to properly serve patient communities remain inadequately disseminated and are insufficient in addressing the needs of specific diverse populations and other underserved groups; and

WHEREAS Fibromyalgia is present in children and young adults which poses unique challenges for this population who not only struggle with the symptoms of this illness but also from the lack of understanding, lack of social acceptance; and

WHEREAS Patients with Fibromyalgia often have a number of co-existing conditions, which may include chronic myofascial pain, irritable bowel syndrome (IBS), temporomandibular joint disorder (TMJ), environmental sensitivities, anxiety and depression; and

WHEREAS Fibromyalgia (FM) greatly reduces the quality of life, can cause total disability, and also affect families, friends, and employers. Living with chronic pain and fatigue daily can lead to social isolation, depression, and anxiety so it is important for sufferers and their families, friends, and caregivers to know that they are not alone; and

WHEREAS People with Fibromyalgia (FM) have a right to be treated with dignity and have a right to pain relief; and **WHEREAS** the Fibromyalgia and Chronic Pain Network, Support Fibromyalgia Network, and the National Fibromyalgia Association have joined together to advocate for fibromyalgia awareness, through public awareness, education, and research for a better future of diagnosis, and treatment.

THEREFORE I, Carlos Williams, Mayor of the City of Chester, SC, do hereby proclaim May 12th, as "**FIBROMYALGIA AWARENESS DAY**" in the City of Chester.

Date

Carlos Williams, Mayor



Properties Committee Report



Chair: Tabatha Strother, Mayor Pro Tempore (Ward 1)

Committee Members: Wade Young – Ward 1 and Ursula Crosby – Ward 3

This community has reassessed our priorities to ensure they align with the city's ordinance and the goal's of that were recently adopted by this council.

Before our previous committee meeting I submitted questions for the members to ponder for a discussion. The questions were as follow:

1. What opportunities do we have with our properties to increase revenue for the City?
2. Are we utilizing our properties to their fullest potential? Why or why not?
3. What enhancements need to be made if any to ensure that we're capitalizing on our properties?

After a brief discussion, we have committed to:

- Listing the potential of each of our properties
- Obtaining a proper assessment of each of our properties
- Obtain an updated list of properties from each department
- Follow through with current projects

Economic Development Committee Report



Chair: Tabatha Strother, Mayor Pro Tempore (Ward 1)

Committee Members: Wade Young – Ward 1, Jamie Price – Ward 2, and Tony Nelson – Ward 4

We're currently working through the current comprehensive plan that the City & County adopted while focused on the goals adopted by this council.

- The strategic planning process with Robert Long, Chester County's Economic Director is ongoing. We will have an update soon.
- We have begun to revisit older ordinances such as the Bailey Bill, and Rental Registry. And will look at drafting new ordinances for Council's review such as for Candy Throwing.
- Business Outreach – this section in our committee meetings allow business owners an opportunity to share their experiences. Our latest business to be featured was C.J Hopkins of the Hop Shop & Hygiene Store located on Gadsden Street.

Upcoming Events:

1. May 5-11, Public Service Recognition Week
2. May 11, Outdoor Fitness Court Ribbon Cutting Ceremony
3. Best Yard In The Ward (June – September)
4. Ag+ Art Tour, June

Special thanks to everyone that participated in the City Wide Cleanup this past Saturday.

Today is April 8, 2024, and the time is 4:00PM EST.

We are here for the Bid Opening of RFB 2024-002.

Bidding was closed at 4:00 pm EST, at which time all bids were due. No late bid submissions will be accepted.

Bid No.: 2024-002

Bid Name: Station 10 Front Ramp

Due Date/Bid Opening: 4-8-2024

Ka'Nya Givens will now open and read the sealed bids received by the City of Chester for this project.

The City of Chester has received bids from the following bidders:

| Number | Bidder | Price |
|--------|--|-------------|
| 1 | TG Tracking 360 Old Line Rd - ^{West} Columbia | \$32,225.00 |
| 2 | Duffie Driveway Solutions Columbia | \$57,115.00 |
| 3 | Fern Creek Group Richburg, SC | \$65,068.00 |
| 4 | LGI-Linebarger construction | \$67,440.65 |
| 5 | V.E Martin Construction | \$37,205.50 |
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This process does not constitute an award or a recommendation for award.

After this bid opening, the bids will be reviewed by the City Administrator and Chief James Jackson to make a recommendation to City Council on April 22, 2024, as to the low responsible and responsive bidder, whose bid is determined to be legally sufficient and in compliance with the bid specifications, terms, and conditions.

BIDDER agrees to perform the work as specified within the Scope of Work, for the total bid price of: \$ _____ (repeat for each submission)

The time now is 4:09 pm PM EST.

The bid opening for RFB 2024-002 is concluded.

CITY OF CHESTER

Chester Fire Department Front Ramp Repairs (Station 10)
988 McCandless Rd., Chester SC 29706

BID

Proposal of FernCreek Group, LLC hereinafter called "Bidder", organized and existing under the laws of the State of South Carolina doing business as a Contractor

_____.

To the City of Chester (hereinafter called "Owner"). In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work on Chester Fire Department Front Ramp (Station 10) in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to this organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence Work under this Contract on or before a date to be specified in the Notice to Proceed within 30 days and to fully complete the Project within 120 consecutive calendar days.

BIDDER acknowledges receipt of the following Addendum:

n/a

Other qualification or bid requirements include:

Bidder must also make positive effort to use small and minority -owned business and to offer employment, training, and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968.

Any prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to the City in accordance with Section 11-35-4210 of the SC Code of Laws 15 days of the date of issuance of the Notice of Intent to Award.

The City of Chester requests that all bidders respond with an actual bid or with a written "No Bid." This provision guards against receiving an insufficient response to the Advertisement of Bids.

The owner reserves the right to waive any irregularities, or to reject any or all bids.

All bid forms must be complete and sealed bids must be submitted by the deadline date of 4 pm, EST on April 8, 2024. No late bids will be accepted.

Mails bids to:

City of Chester

Attn: James Jackson

100 West End Street, Chester, SC 29706

Hand deliver bids to:

City of Chester

Attn: James Jackson

100 West End Street, Chester, SC 29706

The following items must be included as part of the bid:

1. Bid Form
2. Certificate of Insurance
3. Bid Bond

The City of Chester encourages participation by women, minority, disadvantaged and Section 3 businesses. Bid submittals from minority and women owned businesses are encouraged. No bidder may withdraw his bid within 90 days after the actual date of the opening thereof. Work should begin within 30 days of Notice to Proceed and must be completed within 120 days.

A public bid opening will be held at 4pm, EST on Monday, April 8, 2024, at 4 p.m. in the conference room at Chester City Hall located at 100 West End Street, Chester, SC 29706. For questions or additional information, contact Chief James Jackson, 803-385-2123, jjackson@chesterfiredept.com.

"EQUAL EMPLOYMENT OPPORTUNITY"

Date: March 7, 2024

Chester Fire Department Front Ramp Repairs (Station 10)

SCOPE OF WORK

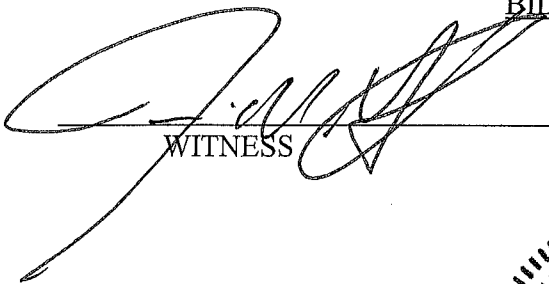
Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt, and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
2. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
3. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.


PROPOSED CONTRACTOR: The Contractor shall not draw up an Agreement with any subcontractor or permit any subcontractor to perform any work included in this Contract.

BID CERTIFICATION


WITNESS

FIRM: Fern Creek Group, LLC

\$65,068.03



TITEL: President
DATE: 4/8/24
EST. 2021 ADDRESS: 2668 B Lancaster Hwy
Chester, SC 29706
PHONE NO. 803 789 6266



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Peoples First Insurance
P.O. Box 66
Rock Hill SC 29731

CONTACT
NAME: Dana Hardy
PHONE
(A/C, No, Ext): 803-324-5262 FAX
(A/C, No): 803-329-5301
E-MAIL
ADDRESS: dhardy@peoplesfirstinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Builders Mutual Insurance Co

10844

INSURER B: LM Insurance Corp.

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Fern Creek Group LLC
5732 Church Street
Fort Lawn SC 29714

FERNCRE-01

COVERAGES

CERTIFICATE NUMBER: 16465276

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | CPP 0099608 01 | 1/21/2024 | 1/21/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N Y | N/A | SC WC5-33S-B205V4-013 911 | 4/23/2023 | 4/23/2024 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Elisa Maria Hedgpath is an excluded officer under the WC
Synthomer is included as additional insureds with respects to General Liability, to include Primary Non-Contributory and Waiver of Subrogation when required by written contract per policy forms.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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| | | | |
|--|--|--|--|
| PRODUCER STEVE MILLS 108 FRONT ST, GILBERT, SC 29054 | | CONTACT NAME: Progressive Commercial Lines Customer and Agent Servicing PHONE (A/C, No, Ext): 1-800-444-4487 FAX (A/C, No): E-MAIL: progressivecommercial@email.progressive.com ADDRESS: progressivecommercial@email.progressive.com | |
| INSURED Fern Creek Group LLC PO Box 127 Richburg, SC 29729 | | INSURER(S) AFFORDING COVERAGE INSURER A: Progressive Northern Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIC # 38628 | |

COVERAGES

CERTIFICATE NUMBER: 203570629039126181D012624T174209

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | N | N | 976868537 | 01/29/2024 | 01/29/2025 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | See ACORD 101 for additional coverage details. | N | N | 976868537 | 01/29/2024 | 01/29/2025 | \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

CITY OF CHESTER

Chester Fire Department Front Ramp Repairs (Station 10)
988 McCandless Rd., Chester SC 29706

BID

Proposal of Troy G Trucking "DBA" TG Trucking hereinafter called "Bidder", organized and existing under the laws of the State of SC doing business as a _____
_____.

To the City of Chester (hereinafter called "Owner"). In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work on Chester Fire Department Front Ramp (Station 10) in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to this organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence Work under this Contract on or before a date to be specified in the Notice to Proceed within 30 days and to fully complete the Project within 120 consecutive calendar days.

BIDDER acknowledges receipt of the following Addendum:

Chester Fire Department Front Ramp Repairs (Station 10)

SCOPE OF WORK


Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt, and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
2. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
3. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.

PROPOSED CONTRACTOR: The Contractor shall not draw up an Agreement with any subcontractor or permit any subcontractor to perform any work included in this Contract.

BID CERTIFICATION


WITNESS

FIRM: Troy G Trucking DBA TG Trucking

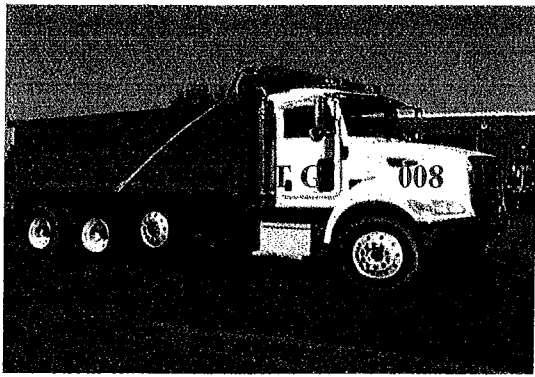
BY: Veronica Johnson

TITLE: Owner

DATE: 4-8-24

ADDRESS: 360 Old Wire Rd.
West Columbia, SC 29172

PHONE NO. 803-800-9084



T G Trucking
360 Old Wire Road.
West Columbia, SC 29172
(803) 800-9084, (803) 446-4314
Fax: (803) 661-6259
Email: tgtrucking2@gmail.com

Date: 04/8/2024

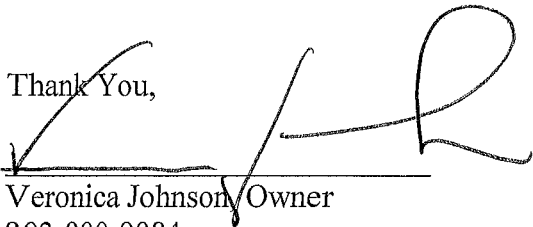
James Jackson
100 West End Street
Chester, SC 29706

TG Trucking would like to bid \$32,225.00 on RFP 2024-002

\$16,000.00 Asphalt
\$2,025.00 Crush N Run
\$2,000.00 Trucks
\$1,200.00 Packs Install Rebar
\$7,500.00 Concrete
\$3,500.00 Pouring Labor

\$32, 225.00

Thank You,


Veronica Johnson Owner
803-800-9084
803-446-4314
tgtrucking2@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|-----------------------|
| PRODUCER Jlm Macfie Insurance 3920 Augusta Road Suite B West Columbia, SC 29170 | CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: | FAX (A/C, No): |
| INSURED T.G Trucking 334 S. Hampton Ave Lexington, SC 29073 | INSURER(S) AFFORDING COVERAGE INSURER A: Mesa Underwriters Specialty Insurance Company INSURER B: Lm Insurance Corporation INSURER C: INSURER D: INSURER E: INSURER F: | |
| | | NAIG # |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|---|---------------------|-------------------------|--------------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | Mp0032006030602 | 06/23/2023 | 06/23/2024 | EACH OCCURRENCE \$ 1,000,000 |
| | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 | | | | |
| | | MED EXP (Any one person) \$ 10,000 | | | | |
| | | PERSONAL & ADV INJURY \$ 1,000,000 | | | | |
| | | | | | GENERAL AGGREGATE \$ 2,000,000 | |
| | | | | | | PRODUCTS - COM/OP AGG \$ Included |
| | | | | | | \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | | | | | | BODILY INJURY (Per person) \$ |
| | | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | \$ |
| | UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | | | | EACH OCCURRENCE \$ |
| | | | | | | AGGREGATE \$ |
| | | | | | | \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> Y <input type="checkbox"/> N/A | WC5-33S-B23L-14-013 | 03/06/2023 | 03/06/2024 | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> |
| | | E.L. EACH ACCIDENT \$ 100,000 | | | | |
| | | E.L. DISEASE - EA EMPLOYEE \$ 100,000 | | | | |
| | | E.L. DISEASE - POLICY LIMIT \$ 500,000 | | | | |
| | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kasey Pichey

CITY OF CHESTER

Chester Fire Department Front Ramp Repairs (Station 10)
988 McCandless Rd., Chester SC 29706

BID

Proposal of LCI-Lineberger Construction, Inc. hereinafter called "Bidder", organized and existing under the laws of the State of SC doing business as a Corporation _____.

To the City of Chester (hereinafter called "Owner"). In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work on Chester Fire Department Front Ramp (Station 10) in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to this organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence Work under this Contract on or before a date to be specified in the Notice to Proceed within 30 days and to fully complete the Project within 120 consecutive calendar days.

BIDDER acknowledges receipt of the following Addendum:

N/A

Chester Fire Department Front Ramp Repairs (Station 10)

SCOPE OF WORK

Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt, and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
2. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
3. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.

PROPOSED CONTRACTOR: The Contractor shall not draw up an Agreement with any subcontractor or permit any subcontractor to perform any work included in this Contract.

BID CERTIFICATION

Phonda Bowers

WITNESS

FIRM: LCI-Lineberger Construction, Inc.

BY: Kim Lineberger 

TITLE: President

DATE: 4/8/24

ADDRESS: 1490 Kershaw Camden Hwy.

Lancaster, SC 29720

PHONE NO. 803-286-5555

Base Bid: \$67,440.65

BID PROPOSAL AND ACCEPTANCE



Lineberger Construction Inc.

P.O. Drawer 1239

Lancaster, SC 29721

803-286-5555

SC License # 95014 www.lci-lineberger.com

Quote To: Chester Fire District

Attn: Chief Jackson

Acceptance By:

Date Accepted:

Proposal Date: 4/8/24

Submitted By: Kim Lineberger

Project Name: Chester Fire Dept Front Drive Ramp Repair

Asphalt pricing based on Mar. 2024 Index-\$601.50

Not Responsible for Utilities within LOC

| ITEM | DESCRIPTION | QUANTITY | UNIT | | |
|------|--|----------|------|--|--|
| 100 | Mobilization | 1.00 | LS | | |
| 200 | Traffic Control | 1.00 | LS | | |
| 310 | Remove/Dispose Ex. Asphalt (20'x53'/53'x15') | 215.00 | SY | | |
| 320 | Remove/Dispose Ex. Concrete (22'x22") | 54.00 | SY | | |
| 330 | 4" Stonebase for New Concrete | 164.00 | SY | | |
| 340 | 6" Concrete | 164.00 | SY | | |
| 350 | SCDOT ROW (6"Base/4" Binder/2" Surface) | 95.00 | SY | | |

GRAND TOTAL

\$67,440.65

NOTES:

Proposal Void after Thirty (30) Days

Payment Terms: 10 Days

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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| PRODUCER Propel Insurance 1410 Blanding Street; Suite 100 COM Construction SRM Columbia, SC 29201-2967 | | CONTACT NAME: Jackie Lorick PHONE (A/C, No, Ext): 800 499-0933 FAX (A/C, No): 866 577-1326 E-MAIL ADDRESS: Jackie.Lorick@propelinsurance.com | | | | | | | | | | | | | | | |
|---|--------|--|--|-------------------------------|--------|---|-------|--|-------|--|-------|--|-------|-------------|--|-------------|--|
| INSURED LCI-Lineberger Construction, Inc. PO Drawer 1239 Lancaster, SC 29721-1239 | | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Amerisure Insurance Company</td> <td>19488</td> </tr> <tr> <td>INSURER B : Amerisure Mutual Insurance Company</td> <td>23396</td> </tr> <tr> <td>INSURER C : Berkley National Insurance Company</td> <td>38911</td> </tr> <tr> <td>INSURER D : Amerisure Partners Insurance Company</td> <td>11050</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Amerisure Insurance Company | 19488 | INSURER B : Amerisure Mutual Insurance Company | 23396 | INSURER C : Berkley National Insurance Company | 38911 | INSURER D : Amerisure Partners Insurance Company | 11050 | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | | | |
| INSURER A : Amerisure Insurance Company | 19488 | | | | | | | | | | | | | | | | |
| INSURER B : Amerisure Mutual Insurance Company | 23396 | | | | | | | | | | | | | | | | |
| INSURER C : Berkley National Insurance Company | 38911 | | | | | | | | | | | | | | | | |
| INSURER D : Amerisure Partners Insurance Company | 11050 | | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|----------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Ded:1,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | X | X | CPP21115110401 | 03/28/2024 | 03/28/2025 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 |
| D | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY | X | X | CA21115100405 | 03/28/2024 | 03/28/2025 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | X | X | CU211151302402 | 03/28/2024 | 03/28/2025 | EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | X | WC21117330402 | 03/28/2024 | 03/28/2025 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000 |
| C | Leased & Rented Equipment | | | MIM102684752 | 03/28/2024 | 03/28/2025 | Limit: \$500,000 Deductible: \$1,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Informational Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ESTIMATE



Service Address

988 McCandless Rd
Chester, SC 29706

Prepared For

Chester Fire
Department
100 West End Street
Chester, SC 29706
(803) 581-2124

Duffie Driveway Solutions

730 McDuffie St
Cayce, SC 29033
Phone: (803) 806-7898
Email: admin@duffiedrivewaysolutions.com
Web: DuffieDrivewaySolutions.com

Estimate # 2183
Date 04/04/2024

| Description | Total |
|--|--------------------|
| Replace Concrete & Asphalt Areas | \$57,115.00 |
| Scope and Details: | \$57,115.00 |
| [Construct New Concrete Drive] | |
| [Area Approx. 1544 sq ft / estimate 31 cubic yards concrete] | |
| - New concrete to be poured at 6" thickness with a strength of 4500 psi and added commercial micro fiber reinforcement | |
| - Sawcut and remove approx. 20' x 53' area of asphalt between front concrete ramp and entrance from McCandless Rd. | |
| - Entirety of demoed asphalt to be hauled away and recycled | |
| - Repair subgrade conditions to include minimum 4" compacted aggregate base | |
| - Replace 20' x 53' area of existing asphalt with new concrete- to include tie in #5 rebar 12" OC to existing concrete | |
| - New concrete to have broom (slip resistant) finish and control joints for crack control | |
| - Perform clean-up of work area upon completion of project | |
| - Includes mobilization of pump for concrete transportation | |

[Construct New Asphalt Apron]

[Area Approx. 795 sq ft / 15' x 53' area]

- New hot mix asphalt to be laid at 3-4" thickness
- Entirety of demoed asphalt to be hauled away and recycled
- Repair subgrade conditions to include minimum 4" compacted aggregate base
- Will perform clean-up of work area upon completion of project
- Includes mobilization of dump truck for hauling

[Construct New Concrete Ramp Repair]

[Area Approx. 484 sq ft / estimate 10 cubic yards concrete]

- New concrete to be poured at 6" thickness with a strength of 4500 psi and added commercial micro fiber reinforcement
- Sawcut and remove approx. 22' x 22' concrete section
- Entirety of demoed concrete to be hauled away and recycled
- Repair sub-grade conditions to include minimum 4" compacted aggregate base
- Replace 22' x 22' area of existing concrete with new concrete
- Includes tie in with #5 rebar 12" OC to existing concrete
- New concrete to have broom (slip resistant) finish and control joints for crack control
- Perform clean-up of work area upon completion of project
- Includes mobilization of dump truck for hauling

| | |
|-----------------|--------------------|
| Subtotal | \$57,115.00 |
| <hr/> | |
| Total | \$57,115.00 |

Notes:

Pricing based off of specifications provided below. If different dimensions are requested or specs and details change, change order will be needed for approval before proceeding with any new work.

Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
1. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
1. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.



Main Work Area

Contract & Warranty

With the acceptance of this estimate/invoice, the customer agrees with the following terms. below:

- A 50% deposit is due prior to start of project. Final payment not due until completion of project, clean up, and final walk through/discussion with customer.
- DDS will warranty the project up to 7 years and replace any issues that show signs of structural damage or any negligence caused by DDS at no cost to the customer. Structural cracks are defined as separations in concrete with a deviance of 5/16" or greater. If caused by malpractice of our team, these will be covered for replacement under warranty.
- The team will perform clean up of project area which removing forms and concrete debris, adding topsoil along edges of concrete if necessary. - DDS will limit damage to landscaping as much as possible. We are only responsible for landscape clean-up as listed unless otherwise written in quote.
- Concrete can have a natural variation in coloration and consistency. Therefore, concrete can crack during curing and shrinking process any time after the pour within 24 hrs and so forth. To help with this, DDS applies control joints according to industry standards at our own designated locations. Saw cutting will be preformed within 48hrs of finished pour.
- Decorative and colored concrete can have some form of variation in color and depth of stamp texture consistency.
- Drainage is always taken into consideration, and is not fully guaranteed with projects concerning ADA requirements. Puddles greater than 1/2" deep will be addressed.
- Marking utilities (SC 811) is the responsibility of the customer. Any damage to underground public or private utilities if not marked are not covered in this warranty.
- Damage to sprinkler lines or irrigation is not covered in this warranty. DDS will move or cap heads if necessary under new concrete footprint if outlined in quote. If irrigation system requires extensive reworking, we will ask customer to hire irrigation specialist.
- Once crew leaves, it is the clients responsibility to keep vehicles, animals, and pedestrians off the concrete during the first week curing period. Any acts of vandalism are not the responsibility of DDS. Includes but not limited to; handprints, footprints, and paw-prints.
- Pouring concrete at any time of year can have weather implications such as freezing, rain, wind, heat. Any weather delays will be added to the length of the estimated duration to complete the project.
- Any items not specifically listed on original estimate/invoice are not included and will be added as a Change Order. If additional concrete is needed based on unforeseen issues during demo, additional concrete will be priced at \$700/yard and presented as change order for approval.
- Licensed, bonded, and insured; SC LLR residential specialty contractor license #60124

Chester Fire Department

CITY OF CHESTER

Chester Fire Department Front Ramp Repairs (Station 10)
988 McCandless Rd., Chester SC 29706

BID

Proposal of Duffie Driveway Solutions LLC hereinafter called "Bidder", organized and existing under the laws of the State of S.C. doing business as a Contractor

_____.

To the City of Chester (hereinafter called "Owner"). In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work on Chester Fire Department Front Ramp (Station 10) in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to this organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence Work under this Contract on or before a date to be specified in the Notice to Proceed within 30 days and to fully complete the Project within 120 consecutive calendar days.

BIDDER acknowledges receipt of the following Addendum:

Chester Fire Department Front Ramp Repairs (Station 10)

SCOPE OF WORK


Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt, and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
2. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
3. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.

PROPOSED CONTRACTOR: The Contractor shall not draw up an Agreement with any subcontractor or permit any subcontractor to perform any work included in this Contract.

BID CERTIFICATION


WITNESS

FIRM: Duffie Driveway Solutions, LLC

BY: George Duffie

TITLE: George Duffie - Owner

DATE: 04/08/2024

ADDRESS: 730 McDuffie St.
Cayce, SC 29033

PHONE NO. (803) 806-7898

Other qualification or bid requirements include:

Bidder must also make positive effort to use small and minority -owned business and to offer employment, training, and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968.

Any prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to the City in accordance with Section 11-35-4210 of the SC Code of Laws 15 days of the date of issuance of the Notice of Intent to Award.

The City of Chester requests that all bidders respond with an actual bid or with a written "No Bid." This provision guards against receiving an insufficient response to the Advertisement of Bids.

The owner reserves the right to waive any irregularities, or to reject any or all bids.

All bid forms must be complete and sealed bids must be submitted by the deadline date of ~~4pm~~ EST on April 8, 2024. No late bids will be accepted.

Mails bids to:

City of Chester

Attn: James Jackson

100 West End Street, Chester, SC 29706

Hand deliver bids to:

City of Chester

Attn: James Jackson

100 West End Street, Chester, SC 29706

The following items must be included as part of the bid:

1. Bid Form
2. Certificate of Insurance
3. Bid Bond

The City of Chester encourages participation by women, minority, disadvantaged and Section 3 businesses. Bid submittals from minority and women owned businesses are encouraged. No bidder may withdraw his bid within 90 days after the actual date of the opening thereof. Work should begin within 30 days of Notice to Proceed and must be completed within 120 days.

A public bid opening will be held at 4pm, EST on Monday, April 8, 2024, at 4 p.m. in the conference room at Chester City Hall located at 100 West End Street, Chester, SC 29706. For questions or additional information, contact Chief James Jackson, 803-385-2123, jjackson@chesterfiredept.com.

"EQUAL EMPLOYMENT OPPORTUNITY"

Date: March 7, 2024

CITY OF CHESTER

Chester Fire Department Front Ramp Repairs (Station 10)
988 McCandless Rd., Chester SC 29706

BID

Proposal of WE Martin Contracting LLC hereinafter called "Bidder", organized and existing under the laws of the State of SC doing business as a Licensed Contractor

To the City of Chester (hereinafter called "Owner"). In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work on Chester Fire Department Front Ramp (Station 10) in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. \$ 37,205.58

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to this organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence Work under this Contract on or before a date to be specified in the Notice to Proceed within 30 days and to fully complete the Project within 120 consecutive calendar days.

BIDDER acknowledges receipt of the following Addendum:

Chester Fire Department Front Ramp Repairs (Station 10)

SCOPE OF WORK

Scope of work: Materials and Labor for removal of existing asphalt, install new concrete, asphalt, and repair of concrete front drive ramp.

Work to include:

1. Saw cut and remove asphalt between concrete of front ramp and edge of SCDOT Highway (McCandless Rd.). Replace approximately 20' x 53' area of asphalt between front concrete ramp and SCDOT entrance from McCandless Rd. Fix subgrade conditions. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.
2. Replace the remaining distance of approximately 15' area with new asphalt from new concrete to edge of SCDOT McCandless Rd. Fix subgrade conditions. Fill and compact minimum 4" stone base. Install minimum 3" hot mix asphalt providing appropriate slope for water runoff.
3. Saw cut and remove approximately 22' x 22' area of cracked and broken concrete sections on front ramp. Tie in minimum #5 rebar 12" OC to remaining existing concrete. Fill and compact minimum 4" stone base. Pour and properly finish area with minimum 6" 4500 psi concrete with structural fiber.

PROPOSED CONTRACTOR: The Contractor shall not draw up an Agreement with any subcontractor or permit any subcontractor to perform any work included in this Contract.

BID CERTIFICATION



WITNESS

FIRM: W.E. Martin Contracting LLC

BY: Wayne Martin

TITLE: Owner

DATE: April 5 2024

ADDRESS: 390 Martin Family Rd
Spartanburg, SC 29306

PHONE NO. 864-680-6936 - Wayne - Owner
864-431-0483 - Teresa - Office



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|--|---|
| PRODUCER CWS Insurance PO Box 1988 435 E Kennedy St Spartanburg SC 29302 | CONTACT NAME: Chrissy Mitchell PHONE (A/C, No, Ext): (864) 583-1451 E-MAIL ADDRESS: chrissy@cwsinsurance.com FAX (A/C, No): (864) 585-6450 |
| INSURED WE MARTIN CONTRACTING LLC 390 MARTIN FAMILY RD SPARTANBURG SC 29306-7002 | INSURER(S) AFFORDING COVERAGE INSURER A: Selective Insurance Co. of SE INSURER B: Builders Mutual Insurance INSURER C: INSURER D: INSURER E: INSURER F: |
| | NAIC # 39926 10844 |

COVERAGES

CERTIFICATE NUMBER: 24/25

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR VVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|--|---------------|-------------------------|-------------------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | S 2537775 | 04/13/2024 | 04/13/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 | | | | |
| | | | MED EXP (Any one person) \$ 15,000 | | | | |
| | | | PERSONAL & ADV INJURY \$ 1,000,000 | | | | |
| | | | | | | GENERAL AGGREGATE \$ 3,000,000 | |
| | | | | | | PRODUCTS - COMP/OP AGG \$ 3,000,000 | |
| | | | | | | CYBER \$ 50,000 | |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | | | | | | | BODILY INJURY (Per person) \$ |
| | | | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | | \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ |
| | | | | | | | AGGREGATE \$ |
| | | | | | | | \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N Y | N/A | WCP1084895-02 | 04/13/2024 | 04/13/2025 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| A | Leased/Rented Equipment | | | S 2537775 | 04/13/2024 | 04/13/2025 | Limit \$25,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Chester Chester Fire Department
988 McCandless Rd

Chester

SC 29706

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chrissy Mitchell



Risk Management Services

A service of the Municipal Association of South Carolina

Background

The SC General Assembly's passage of H3594 allows anyone 18 years or older to carry a firearm in public without a concealed weapons permit, training or a background check.

The law prohibits firearms in these places:

- A law enforcement, correctional or detention facility
- A courthouse, courtroom or other publicly owned building, whether owned by the state, a county, a municipality, or other political subdivision, where court is held and during the time that court is in session
- A polling place on election days
- An office of or business meeting of the governing body of a county, public school district, municipality or special purpose district
- A school or college athletic event not related to firearms
- A daycare facility or preschool facility
- A place where the carrying of firearms is prohibited by federal law
- A church or other established religious sanctuary unless express permission is given by the appropriate church official or governing body
- A hospital, medical clinic, doctor's office or any other facility where medical services or procedures are performed, unless expressly authorized by the appropriate entity
- A residence or dwelling place of another person without the express permission of the owner or person in legal control or possession of the residence or dwelling place, as appropriate
- A place clearly marked with a sign prohibiting the carrying of a

concealable weapon on the premises in compliance with SC Code Section 23-31-235

Action Needed

The South Carolina Municipal Insurance Trust and South Carolina Municipal Insurance and Risk Financing Fund encourage members to implement policies and practices that prevent injuries to workers and to residents. If the city has an anti-workplace violence policy, revisions may be needed to comply with the new law. SCMIRF's staff, in conjunction with its labor attorney offers the following as an example of verbiage that can be included in the policy:

Employees may not possess weapons of any type while performing work for the City or when they are on City property, including City vehicles, or City work sites unless specifically authorized or issued by the City or unless the weapon is required in the course of their job such as law enforcement officers, or unless the weapon is secured in a locked non-City owned vehicle while the employee is on City property.

Cities should have policies reviewed by the municipal attorney. Each SCMIRF member receives 10 free hours a year with the designated Employee and Labor Hotline attorney. [Login here for more information.](#)

Risk Management Services is a service of the Municipal Association of South Carolina

1411 Gervais St., PO Box 12109

Columbia, SC 29211

Phone: 803.799.9574

[unsubscribe](#)

Administrator Draft Work Plan for Parks and Recreation Committee Goal Work

City Goal: Recreation plan for the City of Chester

Committee: Parks and Recreation Committee

| Component | Activities/Action Steps | Timelines | Committee |
|----------------------------|---|-------------|-----------|
| Needs Assessment | Conduct a community survey to identify recreational needs and preferences. - Engage with local schools, community leaders, and residents. | Months 1-2 | P& R |
| Goal Setting | Define clear goals for the recreation plan (e.g., improving park facilities, promoting physical activity). Prioritize goals based on community input. | Month 2-3 | P&R |
| Inventory and Assessment | Assess existing recreational facilities (parks, recreation center, pools, sports fields). Evaluate their condition and accessibility. | Month 3-4 | P& R |
| Program Development | Develop new programs (youth sports leagues, fitness classes, cultural events). Consider partnerships with local Organizations. | Month 4-6 | |
| Infrastructure Improvement | Identify priority projects (park upgrades, recreation center improvements). Seek funding through grants or local budgets. | Months 6-10 | |
| Marketing and Outreach | Create a marketing plan to promote recreational activities. Engage with local media and social platforms. | Months 9-10 | P&R |
| Implementation | Begin executing projects (e.g., renovating a park, launching a new program). Monitor progress and adjust as needed. | Ongoing | P& R |
| Evaluation and Feedback | Regularly assess program effectiveness. Collect feedback from participants and adjust accordingly. | Ongoing | P& R |

The Parks & Recreation Committee advises the City Council regarding matters in the parks and recreation service area, including parks, aquatic and fitness, cemeteries, athletic facilities, acquisition, construction and maintenance, grants acquisition, volunteer coordination, and improvements and the following tasks: (Review and make recommendations on parks and recreation projects, advise on city parks rental rates and use procedures, advise on city budget for operation and capital improvements, troubleshoot capital and maintenance projects, make park rules and policy recommendations).

Meets 1st Tuesday of the Month

Chair: Danielle Hughes

Other members: Robbie King-Boyd, David Claytor, Jamie Price

Tri-State Development, Inc.

1316 Helton Drive

Florence, AL 35630

Phone 256-762-5650

Fax 256-246-0043

Developer Name: Tri-State Development, Inc.

Project Name: CHESTNUT PLACE

Project Location: JA Cochran By-Pass & Hilltop Dr
Chester, SC

Project Description: 40-unit garden style family consisting of 4 – 1-bedroom Units (850 sf), 16 – 2-bedroom units (1,050 sf) & 20 – 3-bedroom units (1250 sf)

Total Construction Cost: \$9,955,721

Total Soft Costs: \$ 2,246,337

Total Development Cost: \$12,202,057

Chestnut Place is estimated to cost \$12,202,000 and will serve your community by providing 40 apartment units consisting of 1, 2 and 3 bedrooms ranging from 850 to 1250 square feet per unit. Attractive Brick and Cementitious siding structures with a range of amenities to serve the residents.

We would be grateful for any assistance you could provide with the infrastructure costs of this future apartment community. Our goal is to provide housing for the local workforce of Chester County and The City of Chester; however, we face challenges in terms of construction and infrastructure costs.

Assistance with these costs would help your county's goal of promoting a variety of housing types, as well as address the housing needs within Chester County and the City of Chester. The viability and prosperity of the development would greatly benefit from the waiver and/or reduction of tap and permitting fees, misc. costs, etc.

Any assistance provided to this development would be two-fold, reducing development costs, which in turn will enable a reduced rental rate to be charged to the residents. Also, when this apartment community is complete it will produce property tax revenue for Chester City and County.

With this in mind, we are kindly requesting your assistance in developing this apartment community's infrastructure, fee reduction, etc. We understand that the local government has many priorities to attend to, however, we would greatly appreciate any assistance you can provide.

Thank you for your time and consideration.

Steve Ayers